ANNOUNCEMENT OF POSITION

Davie County Government is seeking an experienced professional to serve as its next...

LIBRARY DIRECTOR

Vision Statement

Davie County Government is a prosperous and dynamic organization committed to building a sustainable future for generations, while celebrating the County’s rural heritage and enhancing its quality of life.
About the Community

Davie County is the kind of place where families still spend time together, neighbors are still neighborly and entrepreneurs still chase dreams. Though largely rural, Davie County is developing a growing suburban population who are attracted to our superior quality of life, low cost of living, top-rated school system and community college, state-of-the-art medical facilities, all within close proximity to surrounding cities.

The county’s total population is approximately 42,000. Mocksville is the county seat and Davie’s largest town with a population of over 5,000. Mocksville was incorporated in 1839. Additional incorporated towns in the county are Cooleemee, with over 950 residents (incorporated in 1985) and Bermuda Run, with over 2,500 residents (incorporated in 1999). Unincorporated areas of the county include Sheffield-Calahan, Smith Grove, Clarksville, Ijames, Fork, Advance, Farmington, Fulton, Jerusalem, Cana, Center, Hillsdale, Cornatzer, Bixby and Shady Grove.

Davie County is part of the 12-county Piedmont Triad. It is strategically located in a major transportation corridor including I-40, I-85 and I-77 offering unparalleled goods-to-market accessibility. Businesses choose Davie County for our ideal location, affordable tax rates, convenience to larger metropolitan centers and highly skilled workforce.

Distance to Major Cities

<table>
<thead>
<tr>
<th>City</th>
<th>Miles</th>
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<tbody>
<tr>
<td>Winston-Salem</td>
<td>20</td>
</tr>
<tr>
<td>Greensboro</td>
<td>40</td>
</tr>
<tr>
<td>Charlotte</td>
<td>60</td>
</tr>
<tr>
<td>Raleigh</td>
<td>98</td>
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Strategic Plan

In early 2017, Davie County Commissioners approved plans to proceed with developing a strategic plan that would not only produce a workable plan for Davie County’s future, but also bring to the table, public partners who will play a pivotal role in developing real-world strategies that will ultimately move the county in the direction that is desired by the community at large.

People from all areas of the county have been involved in the initial planning stages of this project, including representatives from the education, non-profit, business, civic and faith-based communities, as well as local leadership. Based on recurring themes that were heard during the initial planning, the following focus areas have been determined as the priorities in the strategic plan for Davie County.

- Safe & Healthy Community
- Growth & Infrastructure
- Business Operations
- Quality of Life & Place
- Education
Position Profile
The Lead Librarian for Davie County plans, organizes and directs the library. Work includes establishing goals for programming and resources, budget preparation and management, managing personnel and capital facilities, overseeing collection development and establishing administrative policies and procedures for library operations in accordance with County policies and state requirements. Work requires significant scope in management of resources, physical facilities and staff, and requires significant marketing and public awareness to produce effectiveness. Work is performed independently under the supervision of the County Manager. Work is evaluated through analysis of program and resource development and community service, and acceptance of the public. Regular, predictable, full attendance is an essential function of the job.

Knowledge, Skills, & Abilities
- Thorough knowledge of the principles, practices, and techniques of modern library operations.
- Thorough knowledge of the various types of reference works, literature, technical library publications, and audiovisual materials.
- Considerable knowledge of the organization and functions of local governments.
- Considerable knowledge of budgeting, planning, grant management and sources, personnel management and policies, and other administrative practices and techniques.
- Considerable knowledge of computer software and hardware applications as well as digital resources in a library.
- Skill in communicating and presenting ideas effectively in oral and written forms.
- Ability to supervise and plan the work of subordinate staff.
- Ability to establish and maintain effective working relationships with County and community officials, other departments, employees and patrons.

Minimum Training and Experience Requirements
Master’s degree from a program accredited by the American Library Association in library or information science and at least six years of progressively responsible experience, three of which must have been at the supervisory and administrative level. The coursework for the degree must include all requirements for certification by the N.C. Public Librarian Certification Commission.

Compensation
Current minimum of the salary range is $57,971 (Grade 76). Salary is negotiable based on qualifications.

Application Process
Apply online at DavieCountyNC.gov.